



CEYCERT (PRIVATE) LIMITED
Application for System Certification

For Official use only:

Director,
 Ceycert (Private) Limited,
director@ceycert.com

Date Submitted	
Reference Number	
Applied certification	
New/ Recertification	
Reviewed by	

A. General Information

1. Name of the applicant organization: _____
2. Address (Head Office) : _____

3. Contact Number: _____
4. Contact Email: _____
5. Contact Person of the Organization:
 - a. Name: _____
 - b. Designation: _____
 - c. Contact Email: _____
 - d. Contact Number: _____
 - e. Alternate contact person's details
 - i. Name: _____
 - ii. Designation: _____
 - iii. Contact Email: _____
 - iv. Contact Number: _____

6. Number of sites: _____

7. List the sites if more than 1 (Please add rows as required)

8. Legal Status of the organization: _____
 - a. Registration Number: _____
 - b. Registered Authority: _____

B. Information about Applicable location/s for certification

1. (Please include the physical locations (subsidiaries, branches, sites, warehouses etc.) registered under the Applicant Organization which are to be included in the certification. If required, please attaché a separate sheet)

Name & Address of Location/s/Site	Contact number/ email if it's different from Section A : 3,4	Total effective number of employees <i>(employees involved within the scope of certification)</i>	Number of shifts and time

2. Is remote Audit of site/s/Locations from the office possible?

C. Product/s / Service/s Information

1. Name all the products/services are produced by the organization: _____

2. State all process lines and the location/s:

Process Line	Location

3. Describe the scope for certification: _____

4. State any of the products/services which has been outsourced: _____

5. State any of the products/services which are excluded from the scope of certification: _

6. Total number of HACCP studies (as per ISO 22003:2013):

7. Please state the numbers of CCPs (For HACCP certification)

D. Scheme and Type of Certification

1. Certification Scheme applied for: ISO 14001:2015 / ISO 22000:2018 / ISO 45001:2018 / ISO 9001: 2015 / ISO 50001:2018 / HACCP Codex Alimentarius/ HACCP SLS 1266/ GMP

2. System developed by: External/ Internal Party

a. If external party; name of the organization/consultant: _____

3. Type of certification: New Certification / Recertification

a. If Re-certification:

i. Date of first certification:

ii. Validity period of previous certification:

iii. Scope of previous certification:

iv.

v. Major changes are done in the management System during the previous year (if any):

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vi. _____

E. Documented Information

Please submit copies of the following documents along with the filled Application

1. ISO 22000:2018
 - a) Scope of the FSMS of the organization
 - b) Food safety policy and objectives
 - c) Prerequisite programs and HACCP related documents

2. HACCP Codex Alimentarius/ HACCP SLS 1266
 - a. HACCP Plan/ Analysis
 - b. Policies and Procedures in place

3. ISO 9001: 2015
 - a) Scope of the organization and justification for any exclusion
 - b) Documented information to support the operation of processes of the organization
 - c) Quality Policy and Objectives
 - d) Operational planning and control

4. ISO 14001:2015
 - a) Scope of the Environmental Management System
 - b) Environmental policy and objectives
 - c) Operational planning and control
 - d) Environmental guidelines that comply with the procedures
 - e) Actions to risks and opportunities

5. ISO 45001:2018
 - a) Scope of the OH&S Management System
 - b) OH&S Policy & objectives
 - c) Assessment of OH&S risks & opportunities
 - d) Operational planning & control

F. Legal Obligations

Indicate the legal obligations to be abide by the applicant company. _____

G. Declaration by the Applicant

1. I am/We are fully informed and agree with the contents of the terms and conditions of Ceycert (Private) Limited ;
2. Should any initial enquiry be made by the Certifying Authority, I/We agree to extend to the Certifying Authority all required facilities at my/our command and I/We agree to pay all costs involved prior to the grant of the Certificate.

3. I/We will not hold liable either Ceycert (Private) Limited or those having a function in its activities for damages resulting from the consideration of the application for certification, including the possible rejection.

Signature : _____

Name : _____

Designation : _____

For and on behalf of

[Name of the Applicant Organization]

Signed at _____

on this _____ day of _____ 20_____

